www.townofpoygan.com

Address
8693 Town Hall Rd
Winneconne, WI
54986

TOWN OF POYGAN

Newsletter
Spring 2025

Assessor

Open Book

- Thursday May 1, 2025 8:30am - 11:30 am by phone
- To schedule an appointment contact Action Appraisers at 920-766-7323
- During this session the assessment roll is open for examination. The property owner can informally discuss the property value with the assessor.

Board of Review

- Tuesday, May 13, 2024
- 6:30pm - 8:30 pm
- If a property owner is not satisfied with the assessment after Open Book, the property owner can appeal to the Board of Review.
- Oral or Written notice to the Clerk 48 hrs prior to May 13 meeting
- Must file a written objection form within the first 2 hours of the May 13 meeting

Board Meetings

Monthly Board Meeting are held on the 3rd Wednesday of the month at 7:00 pm at the Town Hall. Changes are posted to the website and outside hall.

Annual Meeting

April 15, 2025 at 7:00 pm

Animals

The Towns Animal Ordinace requres dogs to be on a leash when off of the owners property. Town ordinance and State statute require ALL dogs 5 months and older to be licensed and be able to show proof of current rabies vaccination

Unlicensed dogs may be issued a citation. To license your dog send a copy of rabies certificate and a check payable to the Town of Poygan and mail to:

Trina Herbst-Gutche
9065 County Rd B
Winneconne WI 54986

- 5 Spayed/Neutered Dogs
- $10 Non-Spayed/Neutered Dogs Mail

Building, Planning, Zoning

Planning & Zoning meetings are held the 2nd Wednesday of the month if there is an agenda. Contacts Chairmain Randall Spears or Secretary Dennis Hohol
https://townofpoygan.com/planning-and-zoning/

Considering building a new home,new culvert, renovating, installing new HVAC/electrical or adding on? Permits are required

- Contact Marty Johnson @ 920-410-6756 for information about building permits, UDC Inspections (required) and information about the process
- All new structures & additions require Land Use Permits. Contact Jim Hanneman, Zoning Administrator at 262-339-3602

Forms can be found online
https://townofpoygan.com/forms-permits/

SPRING/FALL CLEAN UP

May 17 & October 11, 2025 you can bring your large items to the Town Hall for collection. Items larger than 4ft, heavier than 40lbs or will not fit in garbage container can be dropped off. The Town & GFL have right to refuse any item. Check out website for details.

WWW.TOWNOFPOYGAN.COM



BUILDING, PLANNING & ZONING

Land Use Permit

Land Use Permits are required for all NEW structures and additions PRIOR to obtaining a building permit.
Contact Jim Hanneman at 262-339-3602 or Jimhanneman@townofpoygan.gov

Building Inspections

Town requires UDC inspection for all new dwelling, additions, decks & remodels. Information will be provided when building permit is issued.

Building Permit

- Questions if a permit is required contact Marty Johnson at 920-410-6756
- Some portions of the town are under County Zoning & approval may be required prior to town issuing a building permit.
- Improvements made without a permit are subject to fines.

Winnebago County Planning & Zoning

https://www.co.winnebago.wi.us/planning-and-zoning

Brush Clearing

- Emergency vehicles require a 16 ft right of way and a 14 ft overhead clearance to access your property.
- Please ensure brush and other obstacles are cleared.
- Town will also do brush cutting along roads for visibility and safety. Locations are determined based on need and budget. Questions contact Marty Johnson

Planting in the Right of Way

- Please do not plant crops or ornamental plantings in the towns right of way. Our roadside mowers will cut then during ditch mowing.
- The towns right of way is approximately 33 ft from the center of the road. Cultivating or other damage to ditches that disrupts water flow and requires clean out will be charge to the responsible property owner. Questions contact Marty Johnson

Addresses

Address Changes for Tax Bill

- Written request required to change mailing address on tax bills
- Send information to the Treasurer at treasurer@townofpoygan.gov

Fire Signs/reflective address signs

- To request a new sign please contact John Meyerhofer at 920-582-4322.
- Fee for signs is $75 payable to the Town of Poygan. For new homes the fee will be included with your new home building permits.

Chairman Martin Johnson
920-410-6756
Chairman@townofpoygan.gov

Supervisor John Meyerhofer
920-582-4322
Johnmeyerhofer@townofpoygan.gov

Supervisor James Hanneman
262-339-3602
Jameshanneman@townofpoygan.gov

Treasurer Trina Herbst-Gutche
920-582-7458
Treasurer@townofpoygan.gov

Clerk Beth Jackson
920-267-7471
Clerk@townofpoygan.gov

Deputy Clerk Susan Schwartz
920-420-2670
Deputyclerk@townofpoygan.gov

Animal Control Call Any Supervsor

Assessor Action Appraisers 920-766-7323

Garbage/Recycling GFL 920-685-0771

Poygan Poysippi Sanitary District
Lisa Kallas 920-594-2377
Poyganpoysippisd1@gmail.com