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# TOWN OF POYGAN

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Spring News Letter 2014

## Town Contacts

### **Town Chairman**

Martin Johnson (920) 685-6755

### **Supervisors**

John Meyerhofer (920) 582-4322

Ron Flegner (920) 410-3617

### **Treasurer**

Trina Herbst-Gutche (920) 582-7458

### **Clerk**

Julia Reinert (920) 685-2686

### **Deputy Clerk**

Susan Schwartz (920) 420-2670

### **Animal Control**

Please contact a Town of Poygan Board member with your animal complaints. Only Town Officers are authorized to surrender stray dogs to the Shelter at the Town's expense. We do not pick up stray cats.

### **Assessor**

Troy Zacharis (920) 766-7323

Toll Free 1(888)796-0603

### **Building Administrator**

Martin Johnson (920) 685-6755

(920) 410-6756

### **Zoning Administrator**

Derrald McDaniel (920) 582-4211

### **Town Hall**

(920) 685-0552

### **Fax**

(920) 685-0553

### **Town website**

www.townofpoygan.com

### **Town E-Mail**

townofpoygan@ntd.net

### **Annual Meeting**

April 15, 2014 at 7:30 p.m.

**Town Board Meetings are held the 3rd Wednesday of the month at 7:00 p.m. Changes will be posted.**

**Open Book, May 14, 2014 from 1:00 p.m. to 3:00 p.m.**

**Board of Review, May 28, 2014 from 6:00 p.m. to 8:00 p.m.**

## **DOG LICENSES**

### **April 1st, all dogs should be licensed.**

All dogs over 5 months of age must be licensed *annually*. Owners of dogs not licensed by **JULY 1st WILL BE ISSUED A CITATION**. To license your dog, *send a copy of your rabies vaccination certificate showing the date the shot was given, the date next shot is due, the manufacture's name and serial number* with a check to the town treasurer, Trina Herbst-Gutche, 9065 County Road B, Winneconne, WI 54986. Costs for dog licenses are:

\$5.00 for dogs that have been spayed or neutered and \$10.00 for dogs that are not spayed or neutered. **There is a \$10.00 late fee for each licenses issued after April 1st.** **If you no longer have a dog, please contact Trina so that we can keep our records current and you are not cited for not licensing your dog.** If you have questions, call Trina at (920) 582-7458.

If you are missing your dog or find a dog, please call a town board member, we do not have an Animal Control Officer. Warm weather brings abandoned pets from the cities. Residents that surrender these pets or their own to the shelters must pay the fee, Only Town Officers can surrender animals at the town's expense.

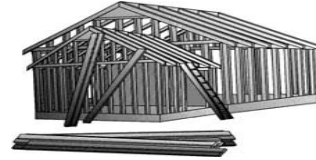
The town currently has a contract with the Oshkosh Area Humane Society for our stray dogs.

## **LAND USE PERMITS**

**A Land Use Permit is required** for all new structures and additions *prior* to obtaining a building permit. Derrald McDaniel, Zoning Administrator issues the Land Use Permits and may be contacted at (920) 582-4211.

## **BUILDING INSPECTIONS**

**The Town requires UDC Inspections** for all new dwellings as well as additions, decks and remodeling. Information about this process will be provided at the time the building permit is issued.



## **BUILDING PERMITS**

**Building Permits are required** in the Town of Poygan. If you have a question if a permit is required, please contact Marty Johnson who issues the building permits. Some portions of the town are under County Zoning and approval may be required prior to the Town Building Permit being issued. The fee for the permit is \$40.00 plus one dollar for each thousand dollars of improvement in excess of \$20,000.00. Marty can be reached at (920) 685-6755 or (920) 410-6756. If he is not available, please leave a message and he will return your call and make arrangements to meet with you. **If improvements are made without a permit, fines will be issued.**

## **ADDRESSES**

Please contact the Town Clerk and/or the Town Treasurer with all address changes to ensure that you will receive Town information in a timely manner.

In the past, it was requested that all addresses be posted. To ensure quick identification in the case of an emergency, the Town has installed signage for each address. A post with reflective numbers was installed in a consistent manner at each address. Please report damaged or missing address, street and traffic signs to Supervisor John Meyerhofer at (920) 585-4322.

## **SPRING CLEAN UP**

As the snow melts and the sun starts to shine, we all have the desire to be outside. Ditches and public areas often gather debris over the course of the year. We would appreciate your help keeping our community clean by picking up trash or debris when you see it.

## **CURB SIDE GARBAGE AND RECYCLING PICK UP**

On January 1, 2013 the Town of Poygan began offering curbside garbage and recycling pick up. The program seems to be working well and the town has doubled the recycling tonnage with the curbside pick up. There was some confusion in January, 2014, when the pick up day for the area south of D was changed to Wednesdays. A calendar with the pick up schedule will be included with your tax bill.

Another change in pick up is a new, fully automated co-collect truck (a truck with a split body that is able to take both trash and single stream). You are asked to place your carts three feet apart with the lids facing the street. If your driveway is wide enough, Advanced Disposal would like you to place one cart on each side of the driveway. If you have any questions, please contact Advanced Disposal Services @ (920) 685-6666.

## **PLANTING IN THE TOWN RIGHT-OF-WAY**

Residents of the town are asked not to plant crops or ornamental plantings in the town's right-of-way. They will be cut off when the ditches are mowed. The town's right-of-way is the area 33 feet from the center of the road. Any question about the right-of-way, contact Chairman Marty Johnson. The cost of cleaning out ditches because of damage caused by plowing, cultivating or other actions disrupting the water flow will be charged to the property owner responsible for the damage.

## **EMERALD ASH BORER IN WINNEBAGO COUNTY**

Emerald ash borer has been found for the first time in Winnebago County, and the county will join 18 others on the quarantine list in Wisconsin. The tree-killing pest was found in the yard of a private home in the Town of Black Wolf on Aug. 1, 2013. The quarantine will apply to all of Winnebago County. It prohibits wood products from being moved out of the county to areas that are not infested. For private citizens, this means that they cannot take firewood from Winnebago County to non-quarantine counties. Information on the Emerald Ash Borer is available at the town hall.

## **EMERGENCY TELEPHONE NOTIFICATION**

Winnebago County Residents, Register your cellular phone to receive phone calls and text messages about impending disasters and emergencies in Winnebago County. The phone calls and text messages will be generated from police and fire agencies of Winnebago County. This could be a life saving call. There is no cost to participate and only emergency and disaster calls will be placed. Sign-up Today!  
**WWW.CO.WINNEBAGO.WI.US**  
For assistance registering your cellular phone number, call 920-236-7459.

## **PLANNING AND ZONING**

**Planning and Zoning Meetings** are held on the 2nd Thursday of the month at 7:00 p.m. Meeting dates and changes are posted at the Town Hall, and on the town's website under the calendar tab. Planning and Zoning also has their own tab on the town's web site with contact information, agendas and minutes. Deputy Clerk, Susan Schwartz, is acting as secretary. A new chairman for the Planning and Zoning Commission has not been selected at this time.

Derrald McDaniel is Zoning Administrator and the contact person for Land Use Permits.

## **ANIMAL LAND AND BUILDING REQUIREMENTS**

**Winnebago County Land and Water Conservation permits** are required for buildings that will house stable animals. Town Zoning Ordinances also require specific lot sizes for stable animals. Properties housing farm/stable animals must register their premises with the State Wisconsin.

## **TOWN ASSESSOR**

**Troy Zacharias** of Action Appraisers and Consultants, Inc. is the Assessor for the Town of Poygan. Please be aware the Town Assessor has the right to request to see all properties in the Town. If they are denied access, they will base their assessment on the limited information available such as exterior measurements and general knowledge of the property. To ensure they are able to accurately complete their job, your cooperation is appreciated.

## **CONTROLLED BURNS**

**The burning of any structure** in the Town of Poygan requires a burning permit issued by the Winneconne/Poygan Fire District. The Sheriff's department should also be notified of any controlled burns larger than the size of a campfire (brush, grass, etc.) The phone number to contact them at the start and end of the burn is 236-7300. Petroleum based products (tires, shingles, etc.) cannot be burned. Doing so can result in a fine from the Town of Poygan, the Department of Natural Resources or both.

## **BRUSH CLEARING**

**A sixteen-foot right-of-way** and a four-foot overhead clearance are required for emergency vehicles to access a location. Please ensure that brush and other obstacles are properly removed to allow this access. The Town of Poygan also does brush cutting along Town roads for visibility and to ensure safety in the Town. Locations for brush cutting are determined based upon the need in a specific area and budget funds available.

## **FIRE DEPARTMENT**

**Please continue to support** The Winneconne/Poygan Fire District. Chicken Fun Night is held every year in January at the Fin and Feather. This year's event brought in about \$10,000.00. Watch for the Third Annual Fall Dance in October to be held at Woodeyes Bar and Grill in Winneconne. Join the fun and support your local fire department.

## **THANK YOU**

**to all the Volunteer Fire Fighters and First Responders** that serve our community. They save lives and property, and are our **Home Town Heroes**. Thank You for the fantastic job you do and for the services you provide.

## **PICTURES OF POYGAN WANTED**

If you have any scenic, digital pictures of the Town of Poygan that you would like to share with others on our web site, please contact Julie at (920) 685-2686 or e-mail them to [townofpoygan@ntd.net](mailto:townofpoygan@ntd.net). Thank You.